

REGULAR MEETING of the BOARD OF MANAGERS
Thursday August 7, 2025 – 8:00 a.m.
RRWD OFFICE 714 6th Street SW, ROSEAU MINNESOTA



Agenda

❖ **CALL TO ORDER:**

- Pledge of Allegiance
- Approve agenda: _____

❖ **CONSENT AGENDA:** _____

- June 26, 2025 regular board meeting minutes
- Treasurer's reports
- Permits
- Review and approve manager and employee expense vouchers

❖ **PERMITS:**

❖ **DELEGATION:**

❖ **OLD BUSINESS:**

❖ **NEW BUSINESS:**

- Property tax exemptions: _____
- 2026 budget discussion: Set hearing date _____
- Land acquisition – DNR sale #168273 _____
- HR Consultant: _____

❖ **PROJECTS:**

- Roseau Lake: construction update _____
 - Change order #2 _____
 - Advertise for bids – Sprague Creek Mitigation _____
- Juneberry: _____
- Hay Creek: _____
- WD 3 Lat 2: _____

❖ **REPORTS:**

- RRWMB: _____

■ Technician: _____

■ Administrator: _____

❖ **Closed meeting to discuss pending litigation:**

❖ **OTHER ITEMS:** _____

❖ **NEXT MEETING DATE:** September 4, 2025 @ 8:00 a.m.

❖ **MOTION TO ADJOURN:** _____ Time: _____

❖ **DATES TO REMEMBER:**

- August 19 – RRWMB meeting
- August 25 – Hay Creek PT meeting
- August 25 – MN Watersheds: resolutions & petitions meeting (Zoom)
- August 26 & 27 – LSOHC application hearings
- Dec. 2-5: Mn Watersheds Annual Conference

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD
OF MANAGERS MEETING HELD JUNE 26, 2025**

ORDER: Chairman Diesen called the meeting to order at 8:00 a.m. and led the Pledge of Allegiance.

MANAGERS PRESENT: Carter Diesen, Laverne Voll, Jason Braaten, James Johnson, and Cody Schmalz

STAFF PRESENT: Administrator Halstensgard, Technician Broten, and Assistant Wensloff

OTHERS PRESENT: See attached list

CONSULTING STAFF PRESENT: Erik Jones, Houston Engineering; Michelle Moren, Attorney; Jacqueline Mosher, Attorney; Torin McCormack, HDR; Tom Enright, DNR

AGENDA: A **motion** was made by Manager Voll to approve the agenda, seconded by Manager Johnson. Motion carried unanimously.

CONSENT AGENDA: A **motion** to approve the Consent Agenda with the addition of three permit applications was made by Manager Johnson. The motion was seconded by Manager Voll. The motion was carried unanimously.

Adoption of the Consent Agenda included:

- Approval of May 1, 2025, regular meeting minutes
- Approval of May 16, 2025, special meeting minutes
- Treasurer's Report (with additions)
- Permit 2025-09(Lindquist), Permit 2025-10(Peckman), and Permit 2025-11(Blawat)
- Review and Approve manager and employee expense vouchers as read by Manager Braaten

PERMITS:

Permit 2025-06 – Douglas Erickson permit request. Torin McCormack, HDR advised the Board that this request may require a public hearing. He further indicated with the Board needs to determine what is found with the re-establishment of records for Ditch 8. Manager Voll made a **motion** to table Permit 2025-06. Manager Schmalz seconded the motion. After discussion, Manager Voll withdrew his motion.. Manager Voll then made a **motion** to deny permit 2025-06. Manager Schmalz seconded that motion. Motion carried unanimously.

Permit 2025-12 - Matt Magnusson permit request. Magnusson requested permitting for pipes west of the intercept ditch. After review of the permit application, Manager Braaten made a **motion** to approve permit 2025-12. Manager Johnson seconded the motion. Motion carried unanimously.

DELEGATION: There were no delegates for this meeting.

OLD BUSINESS:

SD 51 bank stabilization (Weiland site): There was discussion about the property characteristics, bank shearing, and undercutting of the bank. The landowner is wondering what can be done about it. Technician Braaten took some photos of the property and forwarded them to Stephanie Klamm, DNR Hydrologist, for review to see what she would recommend doing. The board will direct Technician Broten to get more current photos as well. It was recommended the landowner contact the SWCD about cost-share programs and technical assistance.

Transfer for property to Roseau County for the Roseau River Trail - Resolution: Manager Braaten made a **motion** to adopt a resolution to transfer real estate to Roseau County as the RRWD is not eligible to receive grant money allocation, but the county is. The RRWD can then make the improvements after the transfer. Manager Johnson seconded the motion. Motion carried unanimously.

NEW BUSINESS: Administrator Halstensgard gave an update on the Roseau River Water Trail Greater Minnesota Regional Parks and Trails grant that the City of Roseau is applying for. The Dieter Town Hall site was chosen for this round of applications. A cost estimate and preliminary design is needed for the grant application. Administrator Halstensgard will work with the township board on the site plan.

8:30 PUBLIC HEARING - Oak Crest Final Hearing: Manager Braaten made a **motion** to open the public hearing. Manager Schmalz seconded the motion. The motion carried unanimously.

Upon inquiry, Administrator Halstensgard confirmed that Notice of the Public Hearing had been posted and published as required by law. Administrator Halstensgard confirmed that affidavits of service and publication had been prepared.

Tony Nordby, Houston Engineering, joined the meeting via Teams. He stated that the project is complete, the Final Engineer's Report was filed, and the final payment can be made to R & Q Trucking, Inc.

The Notice, Affidavits, and Final Engineer's report were made part of the record.

There were no verbal or written comments received prior to or at the final hearing.

Manager Voll made a **motion** to close the public hearing. Manager Johnson seconded the motion. The motion carried unanimously.

Manager Voll made a **motion** to accept the contract and to make the final payment of \$20,780.48 with Manager Johnson seconding the motion. The motion carried unanimously.

PROJECT UPDATES: After the Public Hearing discussion and before the Bid opening at 9:30 a.m., the meeting proceeded with Project Updates

Roseau Lake.

Torin McCormack, HDR Engineering, led the discussion with construction updates, touch up sites, and punch list items for Phase 1. Administrator Halstensgard mentioned that DNR had submitted a grant application to LCCMR. We were not chosen to move forward in that process but are also working on federal funding through the North American Wetland Conservation Act (NAWCA).

Big Swamp North (Badger Creek). Administrator Halstensgard provided an update regarding LSOHC funding and accomplishment plans. Representative Burkel requested that our accomplishment plan be pulled. We are waiting for the county meeting on July 9th to know how to proceed.

REPORTS:

RRWMB: Manager Braaten proceeded with the RRWMB report. Manager Braaten discussed the Basin Committee meeting with legislators in Fargo, North Dakota on July 23, 2025.

Administrator's Report: Administrator Halstensgard discussed the RRWD Summer Tour update. She started with the Monday evening event, continuing with the Tuesday full day schedule, and the Wednesday tour of our projects including a meal at the Malung Community Center. She added that we received a lot of positive feedback.

Administrator Halstensgard also reported with the personnel policy update and continued with the consideration of hiring a Human Resources personnel consultant to deal with the constantly changing personnel policies.

Technician's Report: Technician Broten gave his report starting with Ditch 3 culvert replacement, adding that we try to do one every year. This year we will be working on the Mark Wierschke culvert. Manager Johnson made a **motion** to go with the aluminized culvert and Beito to do the work. Manager Braaten seconded the motion. Motion carried unanimously.

Technician Broten requested approval to order more data loggers. Manager Voll made a **motion** to do so. Manager Braaten seconded the motion. Motion carried unanimously.

Technician Broten also noted he had received calls about water backing up in Palmville. He stated there is a beaver dam in the Palmville structure that will need to be removed.

9:30 CD 8 FEMA Work Bid Opening: - engineer estimate of \$287,801.00

The following bids were received – each bidder provided the required bid bond:

Spruce Valley bid in the amount of \$423,170.00.

Apex Drainage bid in the amount of \$199,674.70.

R & Q Trucking, Inc. bid in the amount of \$340,842.00.

Manager Braaten made a **motion** to award the contract to Apex Drainage as the lowest responsible bidder. Manager Johnson seconded the motion. Motion carried unanimously.

Closed meeting to discuss pending litigation: Manager Braaten made a **motion** to adopt the resolution to close the public meeting to discuss pending litigation. Manager Johnson seconded the motion. The motion carried unanimously.

The regular meeting was reopened following the closed session.

OTHER BUSINESS:

After a **motion** by Manager Johnson, seconded by Manager Braaten, the meeting was adjourned at 10:50 a.m. The next meeting will be held August 7, 2025, at 8:00 a.m.

Respectfully submitted,

Laverne Voll, Secretary

Tracy Halstensgard, Administrator

June 2025 Bills & Receipts

| | |
|---|---------------------|
| Checkbook Balance as of May 27, 2025 | \$373,489.74 |
| Receipts: | |
| Citizens State Bank -- interest 5-19-25 | \$ 96.97 |
| HDR Engineering -- refund | \$ 17,176.21 |
| Marshall County -- share of taxes | \$ 372.54 |
| Marshall County -- share of taxes | \$ 3,069.95 |
| RRWMB -- Juneberry PT funding | \$ 10,000.00 |
| Total: | \$ 17,645.72 |
| Bills: | |
| Tracy Halstengard -- Salary, Ins stipend & cell reimbursement | \$ 5,956.89 |
| Blaine Broten -- Salary, Ins stipend & cell reimbursement | \$ 3,454.60 |
| Tawni Wensloff -- wages | \$ 2,240.47 |
| Internal Revenue Service -- payroll taxes | \$ 4,085.91 |
| Minnesota Revenue -- payroll taxes | \$ 678.00 |
| PERA -- employee retirement contribution | \$ 2,036.87 |
| Northern Resources -- gas for vehicle | \$ 160.05 |
| Roseau Times Region -- notice | \$ 30.60 |
| Northern Resources -- gas for vehicle | \$ 144.91 |
| Elan Financial Services -- credit card | \$ 2,735.05 |
| City Of Roseau -- utilities | \$ 179.34 |
| Minnesota Energy Resources -- natural gas | \$ 126.79 |
| Marco Technologies -- maintenance contract | \$ 91.00 |
| Marco -- copier contract | \$ 237.66 |
| Patrick Moren Law Office -- Legal Fees | \$ 3,113.75 |
| Roseau Electric Co-op -- Int/phone -- | \$ 126.85 |
| Verizon Wireless -- Trimble | \$ 40.01 |
| AB's Lawncare -- mowing | \$ 323.22 |
| Brady Martz -- 2024 Audit | \$ 11,670.00 |
| Roseau County Ag Society -- fair booth fee | \$ 150.00 |
| Mark Beito -- beaver trapping in Palmville | \$ 450.00 |
| Artic Spray Foam - building insulation | \$ 3,570.00 |
| Solinst Canada Ltd. -- Data loggers | \$ 5,990.18 |
| Halverson Sand & Gravel -- Culvert installation, Roseau Lake project | \$ 5,588.86 |
| Roseau Lake of the Woods Title and Abstract -- Bassett closing, Roseau Lake project | \$ 845.30 |
| Gladden Construction-- Pay request 03-01 | \$ 414,560.66 |
| Gladden Construction-- Pay request 03-01.2 | \$ 314,540.25 |
| HDR -- Inv #12007188108, # 1200718109 & #1200718110 | \$ 10,225.50 |
| Total: | \$793,352.72 |

July 2025 Bills & Receipts

| | |
|---|------------------------|
| Checkbook Balance as of July 11, 2025 | \$737,802.57 |
| Receipts: | |
| Citizens State Bank -- interest 6-16-25 | \$ 97.51 |
| Roseau County -- share of taxes | \$ 427,558.69 |
| Mohrman, Kaardal & Erickson -- data request fee | \$ 1,000.00 |
| Lake of the Woods County -- share of taxes | \$ 655.65 |
| State of Minnesota -- LSOHC reimbursement for Roseau Lake project | \$ 729,101.32 |
| Beltrami County -- share of taxes | \$ 1,030.25 |
| Kittson County -- share of taxes | \$ 4,153.41 |
| Total: | \$ 1,183,598.83 |
| Bills: | |
| Tracy Halstensgard -- Salary, Ins stipend & cell reimbursement | \$ 5,956.89 |
| Blaine Broten -- Salary, Ins stipend & cell reimbursement | \$ 3,454.59 |
| Tawni Wensloff -- wages | \$ 3,493.83 |
| Jason Braaten -- per diem and mileage | \$ 769.63 |
| Carter Diesen -- per diem and mileage | \$ 506.55 |
| James Johnson -- per diem and mileage | \$ 705.23 |
| Cody Schmalz -- per diem and mileage | \$ 363.88 |
| LaVerne Voll -- per diem and mileage | \$ 978.16 |
| Tawni Wensloff -- reimbursement | \$ 80.55 |
| Tawni Wensloff -- reimbursement | \$ 18.90 |
| Northern Resources -- gas for vehicle | \$ 104.04 |
| Roseau Times Region -- notices | \$ 275.40 |
| MN Viewers Association -- dues | \$ 125.00 |
| Elan Financial Services -- credit card | \$ 914.46 |
| City Of Roseau -- utilities | \$ 196.98 |
| Minnesota Energy Resources -- natural gas | \$ 26.44 |
| Marco Technologies -- maintenance contract | \$ 91.00 |
| Marco -- copier contract | \$ 245.66 |
| Patrick Moren Law Office -- Legal Fees | \$ 5,405.00 |
| Roseau Electric Co-op -- Int/phone -- | \$ 126.85 |
| Verizon Wireless -- Trimble | \$ 40.01 |
| Jennifer Olson -- banquet desserts | \$ 237.50 |
| Gene's Bar & Grill -- tour expense | \$ 298.05 |
| Roso Theater -- tour expense | \$ 40.00 |
| Roseau County Historical Society -- tour expense | \$ 660.00 |
| Multi Office products -- paper | \$ 21.52 |
| Roseau County Highway Dept. -- culvert Roseau Lake project | \$ 1,996.26 |
| C&S Habstritt -- grass seed | \$ 70.00 |
| BIL Manufacturing -- traps | \$ 718.20 |
| Red River Watershed Management Board -- share of taxes | \$ 110,246.75 |
| Halverson Sand and Gravel -- access road gravel, Norland Impoundment | \$ 2,328.45 |
| Gladden Construction-- Pay request 03-02.2 | \$ 277,771.12 |
| HDR -- Inv #12007188107, # 1200727112 & #1200727115 | \$ 10,798.04 |
| Houston Engineering -- Inv 76757 | \$ 1,007.25 |
| Roseau County -- recording fee Bassett deed | \$ 46.00 |
| R & Q Trucking -- Oak Crest Coulee final payment | \$ 20,780.48 |
| HDR -- Inv #1200727113, # 1200727111 & #1200727114 | \$ 14,741.67 |
| Red River Watershed Management Board -- PT facilitation cost share; Hay Creek | \$ 1,305.50 |

| | | |
|---|----|--------------|
| Red River Watershed Management Board -- PT facilitation cost share; Big Swamp | \$ | 961.88 |
| Doc's Hardware -- supplies | \$ | 18.06 |
| Larson Helicopter -- ditch spraying | \$ | 957.90 |
| Simmons Contracting -- mowing - Norland | \$ | 4,200.00 |
| Smith Partners -- legal fees | \$ | 747.00 |
| Roseau County Treasurer -- PT funding | \$ | 10,000.00 |
| Roseau County Recorder -- recording fees | \$ | 138.00 |
| HDR -- Inv #1200727110, # 1200727116 & #1200729778 | \$ | 41,089.60 |
| Spruce Valley Corporation -- Pay Application 01-14 Roseau Lake | \$ | 45,457.50 |
| Total: | | \$570,515.78 |

August 2025 Treasurer's report

| | |
|--|----------------------|
| Checkbook Balance as of July 29, 2025 | \$1,295,335.40 |
| Receipts: | |
| Citizens State Bank -- interest | |
| State of Minnesota -- Hay Creek Section 319 grant reimbursement | \$ 69,897.83 |
| State of Minnesota -- RIM reimbursement - Roseau Lake | \$ 487,635.00 |
| Total: | \$ 557,532.83 |
| Bills: | |
| Tracy Halstensgard -- Salary, Ins stipend & cell reimbursement | \$ 5,956.88 |
| Blaine Broten -- Salary, Ins stipend & cell reimbursement | \$ 3,454.60 |
| Tawni Wensloff -- wages | |
| Tracy Halstensgard -- Mileage and expenses | |
| Jason Braaten -- Per Diem & mileage | |
| Carter Diesen -- Per Diem & mileage | |
| James Johnson -- Per Diem & mileage | |
| Cody Schmalz -- Per Diem & mileage | |
| LaVerne Voll -- Per Diem & mileage | |
| Elan Financial Services -- credit card | |
| City Of Roseau -- utilities | |
| Minnesota Energy Resources -- natural gas | \$ 10.93 |
| Marco Technologies -- contract | \$ 91.00 |
| Marco -- copier contract | |
| Patrick Moren Law Office -- Legal Fees | |
| Roseau Electric Co-op -- Int/phone -- | \$ 126.85 |
| Verizon Wireless -- Trimble | \$ 40.01 |
| AB's Lawncare -- mowing | \$ 368.68 |
| Leon Mitsatko -- mowing Duxby Levee | \$ 520.00 |
| Pete Kveen -- Norland mowing | \$ 2,497.50 |
| Terracon -- Site A soil borings | \$ 7,280.00 |
| League of Minnesota Cities -- insurance | \$ 5,622.00 |
| TrueNorth Steel -- WD 3 culvert | \$ 9,433.50 |
| Houston Engineering -- invoice # 76851 River Restoration | \$ 11,349.50 |
| Houston Engineering -- invoice # 76852 Hay Creek | \$ 3,682.00 |
| Houston Engineering -- Invoice # 76853 public outreach material | \$ 687.21 |
| Houston Engineering -- Invoice # 76854 Big Swamp North | \$ 9,071.50 |
| Houston Engineering -- Invoice #77120 River Restoration | \$ 1,185.00 |
| Houston Engineering -- Invoice #77188 Big Swamp North | \$ 1,273.25 |
| Houston Engineering -- Invoice #77438 MS4Front annual subscription | \$ 3,000.00 |
| HDR Engineering -- Inv #1200735373 records re-establishment | \$ 9,005.10 |
| HDR Engineering -- Inv #1200735374 CD 8 FEMA | \$ 950.00 |
| HDR Engineering -- Inv #1200735375 Tour assistance, Spruce 35, misc. | \$ 5,635.00 |
| HDR Engineering -- Inv #1200735372 Big Swamp North | \$ 2,600.00 |
| HDR Engineering -- Inv #1200735377 Roseau Lake | \$ 29,860.75 |
| HDR Engineering -- Inv #1200735389 Site A | \$ 14,445.00 |
| Total: | \$128,146.26 |



714 6th ST SW
Roseau, MN 56751
218-463-0313

Permit #2025-015 - Application Received

Date Submitted: July 10, 2025

Applicant Information:

| | |
|-------------------------------------|---|
| First Name: Blawat Farms PTR | Last Name: Blawat |
| Phone Number: 218-689-0854 | Email: rnbfarm@wiktel.com |
| Address: 18496 260th St | City, State: Greenbush, Zip Code: 56726 |

Project Type:

- Culvert Installation / Removal / Modification

Project Description:

The landowner has asked us to install a new culvert and crossing for field access on the west side of section 12. This will be a new crossing and the culvert will have to be sized by the watershed.

Project Location:

SW 1/4, Section 12, Soler Township, Roseau County

Project Details:

Documents Uploaded:

Landowner Acknowledgement:

1. Submitting this application in no way relieves the applicant or landowner from any responsibility or liability resulting from the construction, operation, or failure of the project.
2. The project may be field reviewed prior to the Board Meeting. The applicant grants permission to the RRWD and their representatives to review the work area within the permit application.
3. The application must be considered complete a minimum of 10 days prior to the Regular Board Meeting to be considered. RRWD staff will contact you within 15 days if additional information is required.
4. The requirements of the Permit Rules of the RRWD.
5. This permit does not relieve the applicant of any requirements of other permits which may be necessary from any other permitting agency.
6. I acknowledge by submitting this permit application is equivalent to my manual/handwritten signature.

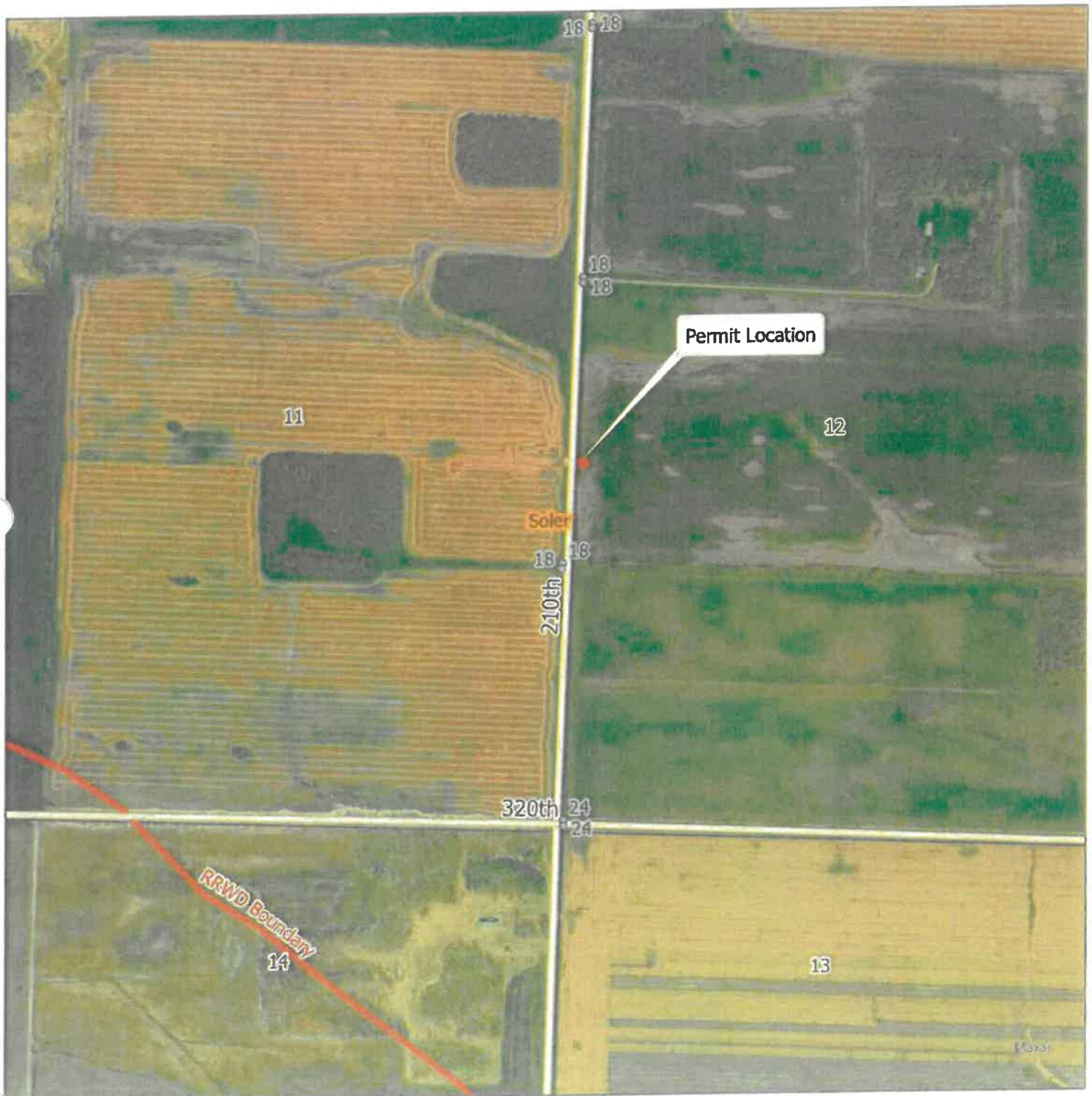
☒ I AGREE - In checking this box, I acknowledge the above statements.

Permit 25-15 (Soler 12)

Brad Blawat submitted a permit application to install new culvert for field crossing on east side of 210th Ave. The upstream culvert is a 24" and the downstream culvert is an 18".

Comments

With the downstream pipes being an 18" this site will also be suitable for an 18".



**Permit 25-15
Blawat Farms**

0 0.380.75 1.5 Miles
[Scale bar]



Map By: BGB



714 6th ST SW
Roseau, MN 56751
218-463-0313

Permit #2025-016 - Application Received

Date Submitted: July 17, 2025

Applicant Information:

| | | |
|----------------------------|---------------------------|-----------------|
| First Name: Brad | Last Name: Blawat | |
| Phone Number: 218-689-0854 | Email: rnbfarm@wiktel.com | |
| Address: 18496 260th St | City, State: Greenbush, | Zip Code: 56726 |

Project Type:

- Culvert Installation / Removal / Modification

Project Description:

we would like to install a new culvert and crossing for easier access to to the field around Kents house. There is an access on the east side however it is difficult to go around the north side because of the ditch and slough.

Project Location:

1/4, Section 14, Moose Township, Roseau County

Project Details:

Documents Uploaded:

Landowner Acknowledgement:

1. Submitting this application in no way relieves the applicant or landowner from any responsibility or liability resulting from the construction, operation, or failure of the project.
2. The project may be field reviewed prior to the Board Meeting. The applicant grants permission to the RRWD and their representatives to review the work area within the permit application.
3. The application must be considered complete a minimum of 10 days prior to the Regular Board Meeting to be considered. RRWD staff will contact you within 15 days if additional information is required.
4. The requirements of the Permit Rules of the RRWD.
5. This permit does not relieve the applicant of any requirements of other permits which may be necessary from any other permitting agency.
6. I acknowledge by submitting this permit application is equivalent to my manual/handwritten signature.

☒ I AGREE - In checking this box, I acknowledge the above statements.

Permit 25-16 (Moose 14)

Brad Blawat submitted a permit application to install new culvert for field crossing on north side of 310th ST. The purpose of the application is to make easier access into farm field due to ditch on northeast side of field.

Comments

The permit location has a drainage area of 0.01 sq. miles. The upstream culvert is an 18". Permit location is suitable for an 18".



Permit 25-16
Blawat Farms

0 0.380.75 1.5 Miles
[Scale bar]



Map By: BGB



714 6th ST SW
Roseau, MN 56751
218-463-0313

Permit #2025-013 - Application Received

Date Submitted: July 09, 2025

Applicant Information:

| | | |
|-----------------------------------|--------------------------------------|------------------------|
| First Name: Tony | Last Name: Brateng | |
| Phone Number: 218-452-0165 | Email: south89farms@gmail.com | |
| Address: | City, State: Roseau, MN | Zip Code: 56751 |

Project Type:

- Culvert Installation / Removal / Modification
- Channel Stabilization / Restoration / Erosion Control / Shoreland Projects

Project Description:

Clean portion of CD8 ditch from CR-15 to Douglas Erickson's farm field (Approximately 419 yards). Add rock armoring at outlet of CL pipe under CR-15. Install two new side water inlets with traps at field drains.

Project Location:

1/4, Section 33, Jadis Township, Roseau County

Project Details:

Documents Uploaded:

Landowner Acknowledgement:

1. Submitting this application in no way relieves the applicant or landowner from any responsibility or liability resulting from the construction, operation, or failure of the project.
2. The project may be field reviewed prior to the Board Meeting. The applicant grants permission to the RRWD and their representatives to review the work area within the permit application.
3. The application must be considered complete a minimum of 10 days prior to the Regular Board Meeting to be considered. RRWD staff will contact you within 15 days if additional information is required.
4. The requirements of the Permit Rules of the RRWD.
5. This permit does not relieve the applicant of any requirements of other permits which may be necessary from any other permitting agency.
6. I acknowledge by submitting this permit application is equivalent to my manual/handwritten signature.

☒ I AGREE - In checking this box, I acknowledge the above statements.

Permit 25-13 (Jadis 33)

Tony Brateng submitted a permit application to clean a portion of CD8 system and add two side water inlets on the south side of 290th Ave.

Comments

There's a scour hole on the downstream end of the centerline pipe under CR-15 which has washed sediment downstream into the portion of ditch Tony is wanting to clean (Highlighted in green). Drainage areas for the two side waters is 0.10 sq. miles. 18" culvert would be sufficient at each location.



Permit 25-13
Tony Brateng

0 0.380.75 1.5 Miles
A scale bar with markings for 0, 0.38, 0.75, and 1.5 miles.



Map By: BGB

Roseau River Watershed District Road Authority Permit Review Form

Permit Application No.: _____

Applicant: _____

I have reviewed the above permit and find the following:

- _____ *Recommend Approval as submitted*
- _____ *Recommend Approval with conditions outlined below*
- _____ *Recommend Discussion with RRWD Board on items outlined below*
- _____ *Recommend Denial*
- _____ *Recommend Review*

Comments:

•

Signed: _____ **Road Authority** **Date** _____



714 6th ST SW
Roseau, MN 56751
218-463-0313

Permit #2025-014 - Application Received

Date Submitted: July 10, 2025

Applicant Information:

| | | |
|-----------------------------------|--------------------------------------|------------------------|
| First Name: Tony | Last Name: Brateng | |
| Phone Number: 218-452-0165 | Email: south89farms@gmail.com | |
| Address: | City, State: Roseau, MN | Zip Code: 56751 |

Project Type:

- Culvert Installation / Removal / Modification
- Dike / Levee

Project Description:

Install small dike along edge of farm field. Add side water inlet with trap. Install new 18" pipe with trap on east side of the existing CL pipe.

Project Location:

1/4, Section 36, Jadis Township, Roseau County

Project Details:

Documents Uploaded:

Landowner Acknowledgement:

1. Submitting this application in no way relieves the applicant or landowner from any responsibility or liability resulting from the construction, operation, or failure of the project.
2. The project may be field reviewed prior to the Board Meeting. The applicant grants permission to the RRWD and their representatives to review the work area within the permit application.
3. The application must be considered complete a minimum of 10 days prior to the Regular Board Meeting to be considered. RRWD staff will contact you within 15 days if additional information is required.
4. The requirements of the Permit Rules of the RRWD.
5. This permit does not relieve the applicant of any requirements of other permits which may be necessary from any other permitting agency.
6. I acknowledge by submitting this permit application is equivalent to my manual/handwritten signature.

☒ I AGREE - In checking this box, I acknowledge the above statements.

Permit 25-14 (Jadis 36)

Tony Brateng submitted a permit application to construct a small dike along his farm field and connecting to 280th ST. Tony would also like to install a new side water inlet at his field drain and install a culvert with trap on portion of dike that connects to the road.

Comments

The drainage area of the field drain is 0.79 sq. miles. A 30" culvert would be suitable for a 5yr event. The drainage area for the ditch pipe has no drainage area, an 18" would be suitable.



Permit 25-14
Tony Brateng

0 0.38 0.75 1.5 Miles



Map By: BGB



714 6th ST SW
Roseau, MN 56751
218-463-0313

Permit #2025-017 - Application Received

Date Submitted: July 17, 2025

Applicant Information:

| | | |
|----------------------------|-------------------------|-----------------|
| First Name: Douglas | Last Name: Erickson | |
| Phone Number: 218-469-2660 | Email: | |
| Address: 36838 300th ST | City, State: Roseau, MN | Zip Code: 56751 |

Project Type:

- Culvert Installation / Removal / Modification

Project Description:

Install six new SWI's along north side of CR-114.

Project Location:

1/4, Section 34, Jadis Township, Roseau County

Project Details:

Documents Uploaded:

Landowner Acknowledgement:

1. Submitting this application in no way relieves the applicant or landowner from any responsibility or liability resulting from the construction, operation, or failure of the project.
2. The project may be field reviewed prior to the Board Meeting. The applicant grants permission to the RRWD and their representatives to review the work area within the permit application.
3. The application must be considered complete a minimum of 10 days prior to the Regular Board Meeting to be considered. RRWD staff will contact you within 15 days if additional information is required.
4. The requirements of the Permit Rules of the RRWD.
5. This permit does not relieve the applicant of any requirements of other permits which may be necessary from any other permitting agency.
6. I acknowledge by submitting this permit application is equivalent to my manual/handwritten signature.

☒ I AGREE - In checking this box, I acknowledge the above statements.

Permit 25-17 (Jadis 34)

Douglas Erickson submitted a permit application to install 6 new side water inlets with traps on the north side of CR-114. The purpose of the application is to mitigate water from backing up into farm field.

Comments

The two largest drainage areas of the 6 sites are 0.08 and 0.11 sq. miles. Each location is suitable for an 18" culvert.



Permit 25-17
Douglas Erickson

0 0.380.75 1.5 Miles
A scale bar with markings at 0, 0.38, 0.75, and 1.5 miles.



Map Bv: BGB



714 6th ST SW
Roseau, MN 56751
218-463-0313

Permit #2025-018 - Application Received

Date Submitted: July 17, 2025

Applicant Information:

| | | | |
|-----------------------------------|--------------------------------|------------------------|--|
| First Name: Douglas | Last Name: Erickson | | |
| Phone Number: 218-469-2660 | Email: | | |
| Address: 36838 300th ST | City, State: Roseau, MN | Zip Code: 56751 | |

Project Type:

- Culvert Installation / Removal / Modification

Project Description:

Install two new field crossings for field access. Put trap on southern crossing to keep water from going north.

Project Location:

1/4, Section 34, Jadis Township, Roseau County

Project Details:

Documents Uploaded:

Landowner Acknowledgement:

1. Submitting this application in no way relieves the applicant or landowner from any responsibility or liability resulting from the construction, operation, or failure of the project.
2. The project may be field reviewed prior to the Board Meeting. The applicant grants permission to the RRWD and their representatives to review the work area within the permit application.
3. The application must be considered complete a minimum of 10 days prior to the Regular Board Meeting to be considered. RRWD staff will contact you within 15 days if additional information is required.
4. The requirements of the Permit Rules of the RRWD.
5. This permit does not relieve the applicant of any requirements of other permits which may be necessary from any other permitting agency.
6. I acknowledge by submitting this permit application is equivalent to my manual/handwritten signature.

☒ I AGREE - In checking this box, I acknowledge the above statements.

Permit 25-18 (Jadis 34)

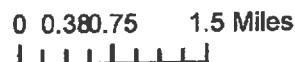
Douglas Erickson submitted a permit application to install two new field crossings, one with trap, on the west side of 380th AVE. The purpose of the application is access to farm field as well as keeping water from going north at intersection.

Comments

The crossing to the south has a drainage area of 0.24 sq. miles and the crossing to the north has a drainage area of 0.05. Upstream and downstream culverts are 24". Permit locations are suitable for 24".



Permit 25-18
Douglas Erickson



Map By: BGB



714 6th ST SW
Roseau, MN 56751
218-463-0313

Permit #2025-019 - Application Received

Date Submitted: July 21, 2025

Applicant Information:

| | | |
|--|--------------------------------------|-----------------------------|
| First Name: Tony | Last Name: Brateng | |
| Phone Number: 218-452-0165 | Email: south89farms@gmail.com | |
| Address: 28677 State Highway 89 | City, State: Roseau, | Zip Code: 56751-8547 |

Project Type:

- Tiling

Project Description:

Pattern Drain Tile @ 50' spacing with a Drainage Coefficient of 1/4"

The Project will also be utilizing a 3hp lift station in the SE corner of the property into the TWP ditch heading east to the river

Project Location:

SW 1/4, Section 13, Stafford Township, Roseau County

Project Details:

Documents Uploaded:

- [South 89 Tile Project \(Click to Open\)](#)

Landowner Acknowledgement:

1. Submitting this application in no way relieves the applicant or landowner from any responsibility or liability resulting from the construction, operation, or failure of the project.
2. The project may be field reviewed prior to the Board Meeting. The applicant grants permission to the RRWD and their representatives to review the work area within the permit application.
3. The application must be considered complete a minimum of 10 days prior to the Regular Board Meeting to be considered. RRWD staff will contact you within 15 days if additional information is required.
4. The requirements of the Permit Rules of the RRWD.
5. This permit does not relieve the applicant of any requirements of other permits which may be necessary from any other permitting agency.
6. I acknowledge by submitting this permit application is equivalent to my manual/handwritten signature.

☒ I AGREE - In checking this box, I acknowledge the above statements.

Permit 25-19 (Stafford 15)

Tony Brateng submitted a permit application to install drain tile in his ag field located on the north side of 250th AVE. The purpose of this application is to avoid excess water for field production.

Comments

Installation of patterned drain tile at a 50' spacing and 1/4" drainage coefficient.



Permit 25-19
Tony Brateng

0 0.380.75 1.5 Miles
[Scale bar]



Map By: BGB

13 Pipe



Client: South 89 Farms
Farm: Stafford
Field: 13
Name: Drainage - Planned

| | |
|---------------|-------------|
| 4" Fine Slot | 64609.76 ft |
| 8" Fine Slot | 401.05 ft |
| 10" Fine Slot | 520.00 ft |
| 12" Fine Slot | 330.00 ft |



ROSEAU COUNTY TREASURER
606 5TH AVE SW, RM 160
ROSEAU, MN 56751
218-463-1282

Taxpayer:

8503***G51**7.722**1360*****SNGLP
ROSEAU RIVER WATERSHED DISTRICT
714 8TH ST SW
ROSEAU MN 56751

Bill #: 2279467

Property ID#: 07.0049000

Owner Name: ROSEAU RIVER WATERSHED DISTRICT

\$\$\$

REFUNDS?

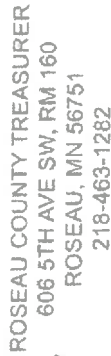
You may be eligible for one or even two refunds to reduce your property tax. Read the back of this statement to find out how to apply.

Property Address:

Property Description:
100.00 Acres
S1/2 NW NW, E1/2 SW, SECTION 24
TOWNSHIP 163 RANGE 41

Line 13 Special Assessment Detail:
D-87-2025 45.00
D-W551-2025 7.50

| Tax Statement | | Values for Taxes Payable in | | 2025 |
|--|--------------------------|-----------------------------|-----------------|------|
| 2024 | 2025 | 2024 | 2025 | 2025 |
| VALUES AND CLASSIFICATION | | | | |
| Taxes Payable Year: | | 70,200 | 84,200 | |
| Estimated Market Value: | | 70,200 | 84,200 | |
| Homestead Exclusion: | | 0 | 0 | |
| Taxable Market Value: | | 70,200 | 84,200 | |
| New Improvements/ | | | | |
| Expired Exclusions: | | 0 | 0 | |
| Property Classification: | | NH Rur Vac Land | NH Rur Vac Land | |
| Sent in March 2024 | | | | |
| PROPOSED TAX NOTICE | | | | |
| Did not include special assessments \$650.00 | | | | |
| Sent in November 2024 | | | | |
| PROPERTY TAX STATEMENT | | | | |
| Step 1 | First Half Taxes | Due 05/15/2025 | \$348.00 | |
| Step 2 | Second Half Taxes | Due 10/15/2025 | \$348.00 | |
| Step 3 | Total Taxes Due in 2025: | | \$696.00 | |
| Tax Detail for Property: | | | | |
| Taxes Payable Year: | | | | |
| 1. Use this amount on Form M1PR to see if you are eligible for a homestead credit refund. File by August 15. | | | | |
| If this box is checked, you owe delinquent taxes and are not eligible. | | | | |
| 2. Use these amounts on Form M1PR to see if you are eligible for a special refund. | | | | |
| 3. Property taxes before credits: \$678.82 | | | | |
| 4. Credits that reduce your property taxes: | | | | |
| A. Agricultural market value credit \$141.32 | | | | |
| B. Other Credits \$0.00 | | | | |
| 5. Property taxes after credits: \$537.50 | | | | |
| 6. County: \$318.94 | | | | |
| 7. City or Town: TOWN OF DIETER \$51.47 | | | | |
| 8. State General Tax \$0.00 | | | | |
| 9. School District: ISD 0682 \$60.89 | | | | |
| 10. Special Taxing Districts: \$45.55 | | | | |
| A. Voter Approved Levies \$73.82 | | | | |
| B. Other Local Levies \$56.89 | | | | |
| A. Watershed \$51.29 | | | | |
| B. NW Multi-County HRA \$4.23 | | | | |
| C. NW Regional Development \$1.39 | | | | |
| D. Tax Increment \$0.00 | | | | |
| 11. Non-school voter approved referendum levies \$0.00 | | | | |
| 12. Total property tax before special assessments \$537.50 | | | | |
| 13. Special assessments: Principal: 52.50 Interest: 0.00 \$52.50 | | | | |
| 14. YOUR TOTAL PROPERTY TAX AND SPECIAL ASSESSMENTS \$590.00 | | | | |
| 15. TOTAL TAXES DUE IN 2025 \$696.00 | | | | |



8503***G51**7.722**15/80*****SNGLP
ROSEAU RIVER WATERSHED DISTRICT
714 6TH ST SW
ROSEAU MN 56751

Owner Name: ROSEAU RIVER WATERSHED DISTRICT

REFUNDS?

Property Address:

| | |
|-------------|------|
| D-61-2025 | 5.76 |
| D-WS51-2025 | 2.44 |

2024 Values for Taxes Payable in

Tax Detail for Property:

| Taxes Payable Year: | | 2024 | 2025 |
|---------------------|--|--|--|
| 1. | Use this amount on Form M1PR to see if you are eligible for a homestead credit refund. File by August 15. If this box is checked, you owe delinquent taxes and are not eligible. <input type="checkbox"/> | \$0.00 | \$0.00 |
| 2. | Use these amounts on Form M1PR to see if you are eligible for a special refund. | \$0.00 | \$0.00 |
| 3. | Property taxes before credits | \$0.00 | \$83.80 |
| 4. | Credits that reduce your property taxes: A. Agricultural market value credit B. Other Credits | \$0.00 \$0.00 | \$18.00 \$0.00 |
| 5. | Property taxes after credits | \$0.00 | \$65.80 |
| 6. | County: | \$0.00 | \$40.36 |
| 7. | City or Town: | \$0.00 | \$5.84 |
| 8. | State General Tax | \$0.00 | \$0.00 |
| 9. | School District | \$0.00 | \$7.72 |
| 10. | Special Taxing Districts A. Voter Approved Levies B. Other Local Levies C. Watershed D. NW Multi-County HRA E. NW Regional Development F. Tax Increment | \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 | \$5.94 \$5.36 \$0.44 \$0.14 \$0.00 \$0.00 |
| 11. | Non-school voter approved referenda levies | \$0.00 | \$0.00 |
| 12. | Total property tax before special assessments | \$0.00 | \$65.80 |
| 13. | Special assessments Principal: 8.20 Interest: 0.00 | \$0.00 | \$8.20 |
| 14. | YOUR TOTAL PROPERTY TAX AND SPECIAL ASSESSMENTS | \$0.00 | \$74.00 |



ROSEAU COUNTY TREASURER
606 5TH AVE SW, RM 160
ROSEAU, MN 56751
218-463-1282

Taxpayer:

8503***G51***7.722***21/60***SNGLP
ROSEAU RIVER WATERSHED DISTRICT
714 6TH ST SW
ROSEAU MN 56751

Bill #: 2286657
Property ID#: 44.0010000
Owner Name: ROSEAU RIVER WATERSHED DISTRICT

\$\$\$

REFUNDS?

You may be eligible for one or even two refunds to reduce your property tax. Read the back of this statement to find out how to apply.

Property Address:

Property Description:
40.00 Acres
SW SW; SECTION 21 TOWNSHIP 163
RANGE 40

Line 13 Special Assessment Detail:
D-81-2025 14.00;
D-WS51-2025 1.20;

| Tax Statement | | 2025 | |
|--|-----------------------------|---------------------------|-------------|
| 2024 | Values for Taxes Payable in | VALUES AND CLASSIFICATION | |
| Taxes Payable Year: | | 2024 | 2025 |
| Estimated Market Value: | | 29,300 | 35,100 |
| Step 1 | Homestead Exclusion: | 0 | 0 |
| | Taxable Market Value: | 29,300 | 35,100 |
| | New Improvements/ | | |
| | Expired Exclusions: | 0 | 0 |
| Property Classification: | | Ag Non-Hold | Ag Non-Hold |
| Sent in March 2024 | | | |
| Step 2 | PROPOSED TAX NOTICE | | |
| Did not include special assessments | | \$270.00 | |
| Sent in November 2024 | | | |
| Step 3 | PROPERTY TAX STATEMENT | | |
| First Half Taxes | | Due 05/15/2025 | \$141.00 |
| Second Half Taxes | | Due 11/17/2025 | \$141.00 |
| Total Taxes Due in 2025: | | | \$282.00 |
| Tax Detail for Property: | | | |
| Taxes Payable Year: | | | |
| 1. Use this amount on Form M1PR to see if you are eligible for a homestead credit refund. File by August 15. | | | |
| 2. Use these amounts on Form M1PR to see if you are eligible for a special refund. | | | |
| 3. Property taxes before credits | | | |
| 4. Credits that reduce your property taxes: | | | |
| A. Agricultural market value credit | | | |
| B. Other Credits | | | |
| 5. Property taxes after credits | | | |
| 6. County: | | | |
| 7. City or Town: TOWN OF 163-40 | | | |
| 8. State General Tax | | | |
| 9. School District | | | |
| 10. Special Taxing Districts | | | |
| A. Voter Approved Levies | | | |
| B. Other Local Levies | | | |
| A. Watershed | | | |
| B. NW Multi-County HRA | | | |
| C. NW Regional Development | | | |
| D. Tax Increment | | | |
| 11. Non-school voter approved referendum levies | | | |
| 12. Total property tax before special assessments | | | |
| 13. Special assessments | | | |
| Principal: 15.20 Interest: 0.00 | | | |
| 14. YOUR TOTAL PROPERTY TAX AND SPECIAL ASSESSMENTS | | | |
| \$222.00 | | | |
| \$282.00 | | | |



ROSEAU COUNTY TREASURER
606 5TH AVE SW, RM 160
ROSEAU, MN 56751
218-463-1282

Taxpayer:

8503***G51***7 722**25/60*****SNGLP
ROSEAU RIVER WATERSHED DISTRICT
714 6TH ST SW
ROSEAU MN 56751

Bill #: 50100958

Property ID#: 07.0027704

Owner Name: ROSEAU RIVER WATERSHED DISTRICT

\$\$\$

REFUNDS?

You may be eligible for one or even two refunds to reduce your property tax. Read the back of this statement to find out how to apply.

Property Address:

Property Description:

9.09 Acres
THAT PART OF E1/2 SE DESC: BEG @ SE COR, TH N 2839.7 FT, TH S 88:54:07 81 W 150 FT, TH S 2841.53 FT, TH N 88:12:03.35 E 150 FT TO POB; SECTION 14 TOWNSHIP 163 RANGE 41

Line 13 Special Assessment Detail:

D-87-2025 4.68
D-WS51-2025 1.78

Tax Detail for Property:

Taxes Payable Year:

1. Use this amount on Form M1PR to see if you are eligible for a Homestead credit refund. File by August 15.
If this box is checked, you owe delinquent taxes and are not eligible. ☐

2. Use these amounts on Form M1PR to see if you are eligible for a special refund.

3. Property taxes before credits

4. Credits that reduce your property taxes:

A. Agricultural market value credit
B. Other Credits

5. Property taxes after credits

6. County

7. City or Town: TOWN OF DIETER

8. State General Tax

9. School District

10. Special Taxing Districts

A. Voter Approved Levies

B. Other Local Levies

A. Watershed

B. NW Multi-County HRA

C. NW Regional Development

D. Tax Increment

11. Non-school voter approved referenda levies

12. Total property tax before special assessments

13. Special assessments Principal: 6.46 Interest: 0.00

1-31-25_V1

14. YOUR TOTAL PROPERTY TAX AND SPECIAL ASSESSMENTS

Please fill in on perforation BEFORE tearing

| Tax Statement | | 2025 | |
|-----------------------------|------|-------------------------------------|----------------|
| Values for Taxes Payable in | | VALUES AND CLASSIFICATION | |
| 2024 | 2025 | 2024 | 2025 |
| Taxes Payable Year: | | 10,800 | 10,800 |
| Estimated Market Value: | | 10,800 | 10,800 |
| Step | 1 | Homestead Exclusion: | 0 |
| | | Taxable Market Value: | 0 |
| | | New Improvements/ | 0 |
| | | Expired Exclusions: | 0 |
| | | Property Classification: | Exempt |
| Sent in March 2024 | | Exempt | |
| PROPOSED TAX NOTICE | | | |
| Step | 2 | Did not include special assessments | |
| | | Sent in November 2024 | |
| PROPERTY TAX STATEMENT | | | |
| Step | 3 | First Half Taxes | Due 05/15/2025 |
| | | Second Half Taxes | \$6.46 |
| | | Total Taxes Due In 2025: | \$0.00 |
| | | | \$6.46 |



ROSEAU COUNTY TREASURER
606 5TH AVE SW RM 160
ROSEAU, MN 56751
218-463-1282

Taxpayer:

8503**G51**7.722**41/60*****SNGLP
ROSEAU RIVER WATERSHED DISTRICT
714 6TH ST SW
ROSEAU MN 56751

Bill #: 2292464
Property ID#: 14.0138601
Owner Name: ROSEAU RIVER WATERSHED DISTRICT

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REFUNDS?

You may be eligible for one or even two refunds to reduce your property tax. Read the back of this statement to find out how to apply.

Property Address:

Property Description:
4.28 Acres
THAT PART OF SW NW DESC. COMM @ SW COR OF SEC 22, TH N 2646.24 FT TO POB, TH N 88:56:05.56 E 762.64 FT, TH N 32:31:49.49 E 60.92 FT, TH N 80:35:08.45 E 208.45 FT, TH N 114.47 FT, TH S 89:59:28.82 W 1001.87 FT, TH S 200.64 FT TO POB; SECTION 22 TOWNSHIP 163

Line 13 Special Assessment Detail:
D-WS51-2025 0.18

| Tax Statement | | | |
|---------------------------|-------------------------------------|-----------------|-----------------|
| 2024 | Values for Taxes Payable in | | 2025 |
| VALUES AND CLASSIFICATION | | | |
| Taxes Payable Year: | | 2024 | 2025 |
| Estimated Market Value: | | 2,900 | 3,500 |
| Step 1 | Homestead Exclusion: | 0 | 0 |
| | Taxable Market Value: | 2,900 | 3,500 |
| | New Improvements/ | | |
| | Expired Exclusions: | 0 | 0 |
| | Property Classification: | NH Rur Vac Land | NH Rur Vac Land |
| Sent in March 2024 | | | |
| PROPOSED TAX NOTICE | | | |
| Step 2 | Did not include special assessments | | \$26.00 |
| Sent in November 2024 | | | |
| PROPERTY TAX STATEMENT | | | |
| Step 3 | First Half Taxes | | Due 05/15/2025 |
| | Second Half Taxes | | \$0.00 |
| | Total Taxes Due in 2025: | | \$26.00 |

Tax Detail for Property:

Taxes Payable Year:

1. Use this amount on Form M1PR to see if you are eligible for a homestead credit refund. File by August 15.
If this box is checked, you owe delinquent taxes and are not eligible. ☐
2. Use these amounts on Form M1PR to see if you are eligible for a special refund.
3. Property taxes before credits
4. Credits that reduce your property taxes:
A. Agricultural market value credit
B. Other Credits

5. Property taxes after credits
6. County: TOWN OF JADIS
7. City or Town: TOWN OF JADIS
8. State General Tax: TOWN OF JADIS
9. School District: TOWN OF JADIS
10. Special Taxing Districts: TOWN OF JADIS

11. Non-school voter approved referendum levies
12. Total property tax before special assessments
13. Special assessments
Principal: 0.16 Interest: 0.00

14. YOUR TOTAL PROPERTY TAX AND SPECIAL ASSESSMENTS

2024 2025

\$0.00 \$0.00

\$0.00 \$0.00

\$21.84 \$25.84

\$13.12 \$15.71

\$1.82 \$2.32

\$0.00 \$0.00

\$2.50 \$3.07

\$1.88 \$2.37

\$2.33 \$2.13

\$0.14 \$0.18

\$0.05 \$0.06

\$0.00 \$0.00

\$0.00 \$0.00

\$21.84 \$25.84

\$0.16 \$0.16

\$22.00 \$26.00

DRAFT ADMINISTRATIVE BUDGET

| | 2025 Budget | 2026 proposed | 2026 proposed | |
|-------------------------------------|---------------|---------------|---------------|--|
| Salaries & Benefits | \$ 147,000.00 | \$ 151,000.00 | \$ 151,000.00 | |
| Manager's per diem and expenses | \$ 14,000.00 | \$ 17,000.00 | \$ 20,000.00 | |
| Dues & registrations | \$ 5,000.00 | \$ 5,000.00 | \$ 5,000.00 | |
| Engineering | \$ 7,600.00 | \$ 10,000.00 | \$ 15,000.00 | |
| Legal & other professional services | \$ 20,000.00 | \$ 20,000.00 | \$ 20,000.00 | |
| Real estate taxes | \$ 9,000.00 | \$ 8,000.00 | \$ 8,000.00 | |
| Rent & utilities | \$ 4,650.00 | \$ 3,000.00 | \$ 3,000.00 | |
| Insurance | \$ 6,000.00 | \$ 6,000.00 | \$ 6,000.00 | |
| Telephone & internet | \$ 2,750.00 | \$ 2,000.00 | \$ 3,000.00 | |
| Office supplies & misc | \$ 20,000.00 | \$ 10,000.00 | \$ 10,000.00 | |
| Cap. Outlay & building maintenance | \$ 8,000.00 | \$ 2,000.00 | \$ 27,000.00 | |
| Stream gaging | \$ - | \$ 12,000.00 | \$ 12,000.00 | |
| RRWD projects / maintenance | \$ 4,000.00 | \$ 4,000.00 | \$ 20,000.00 | |
| Programs & planning | \$ 2,000.00 | \$ - | \$ - | |
| | \$ 250,000.00 | \$ 250,000.00 | \$ 300,000.00 | |
| | \$ - | | | |

Draft 2026 Ditch Levy

| Ditch | Assessed benefit | Max Levy | 2025 Levy Amount | 7-15-25 Fund Balance | % Levy Amount | 2026 levy amount | Suggested change | |
|----------|------------------|-----------------|------------------|----------------------|---------------|------------------|------------------|--------------|
| WD 3 | \$ 80,581.52 | \$ 100,000.00 | \$ 20,145.38 | \$ 47,492.67 | 25.00% | \$ 20,145.38 | 50.00% | \$ 40,290.76 |
| Ditch 8 | \$ 30,806.00 | \$ 100,000.00 | \$ 6,161.20 | \$ 25,293.89 | 20.00% | \$ 6,161.20 | | |
| Ditch 16 | \$ 1,881,830.32 | \$ 376,366.06 | \$ 9,409.15 | \$ 11,327.75 | 0.50% | \$ 9,409.15 | | |
| SD 51 | \$ 8,516,896.05 | \$ 1,703,379.21 | \$ 85,168.96 | \$ 1,384,598.27 | 1.00% | \$ 85,168.96 | | |
| WI | \$ 7,500.00 | \$ 100,000.00 | \$ 2,500.00 | \$ 4,804.21 | fixed | \$ 2,500.00 | | |
| WD 115 | \$ 1,406,057.00 | \$ 281,211.40 | \$ 7,030.29 | \$ 3,330.94 | 0.50% | \$ 7,030.29 | | |
| | | | | | | \$ 130,414.98 | | |



AGREEMENT FOR SERVICES

This Agreement for Services ("Agreement"), is made as of the Effective Date by and between ASIP CONSULTING, LLC, hereinafter "ASIP CONSULTING", a Minnesota Limited Liability Company, and Roseau River Watershed District, a local government unit ("Client").

RECITAL OF FACTS

WHEREAS, ASip Consulting provides human resources consulting services, including but not limited to providing Human Resources services to its clients;

WHEREAS, Client is a local government unit that manages waters & resources within the Roseau Watershed District and has approximately 3 employees and 5 board members;

WHEREAS, ASip Consulting and Client desire to enter into an agreement whereby ASip Consulting will provide human resources and consulting services for Client and Client compensates ASip Consulting for its services; and

NOW THEREFORE, in consideration of the mutual promises contained herein and other good and valuable considerations, the receipt of which is hereby acknowledged, the parties agree as follows:

AGREEMENT

1. Definitions

- A. **"Agreement"** means the terms and conditions of this Agreement for Services entered into between Company and Client, as such terms and conditions may be amended from time to time by written agreement of the Parties in accordance with the terms hereof.
- B. **"Effective Date"** shall mean the date upon which both Parties have signed this Agreement.
- C. **"Parties"** means collectively Company and Client, and "Party" refers to any one of them.
- D. **"Company"** means ASip Consulting, LLC, or any of its officers, directors, shareholders, employees, agents, contractors, volunteers, representatives, attorneys, successors, affiliates, and/or assigns.
- E. **"Third Party"** means any person other than a Party to this Agreement.
- F. **"Work"** means the products or services detailed in the attached **Exhibit A**.

2. Term of Agreement, Non-Renewal, and Termination:

- A. **Term.** This Agreement shall be effective and binding on all Parties as of the Effective Date and shall terminate upon ASip Consulting's completion of the Work.

B. Termination Without Cause. A Party may terminate this Agreement in the following circumstances:

- i. For any or no reason upon written notice to the other Party;
- ii. Upon mutual written agreement to be terminated at any time mutually agreed upon between the Parties;
- iii. ASip Consulting may immediately terminate the Agreement for Client's non-payment of fees, as well as any lack of cooperation, by the Client, in providing ASip Consulting with information necessary for the management and maintenance of the Client's company records and filings.

Upon ASip Consulting's receipt of written notice that Client wishes to terminate the Agreement, ASip Consulting shall cease all Work immediately. If Client terminates the Agreement before ASip Consulting has completed all Work, Client remains responsible for compensating ASip Consulting for any and all Work ASip Consulting has completed up until ASip Consulting receives written notice of Client's interest in terminating the Agreement. Additionally, Client is responsible for any expenses ASip Consulting incurs due to Client's termination of the Agreement. In the event of cancellation before ASip Consulting has completed the Work, ASip Consulting retains ownership of all copyrights and original work created. If Client terminates the Agreement and Work after ASip Consulting has completed the Work, Client is responsible for full payment as per the agreed upon estimate plus all expenses incurred by ASip Consulting.

Upon Client's receipt of written notice that ASip Consulting wishes to terminate the Agreement, ASip Consulting shall cease all work immediately. If ASip Consulting terminates the Agreement before ASip Consulting has completed the Work, ASip Consulting remains liable for compensating ASip Consulting for any and all Work ASip Consulting has completed up until Client receives written notice of ASip Consulting's interest in terminating the Agreement and ASip Consulting's Work.

3. Compensation for Services.

- A. Fee for Services. Ongoing Consulting Service Fee:** In consideration of the Work to be performed by ASip Consulting, Client agrees to pay ASip Consulting for all Work performed at the rate of \$135.00 per hour. Billing will be applied to all applicable services at \$135.00 per hour. For telephone calls, record review, document review, and email communications, there is a minimum charge of 15 minutes. No additional Work shall be performed by ASip Consulting without Client's express consent prior.
- B. Payments, Refunds and Completion Schedule:** Fees are payable to ASip Consulting. Fees may be made by check or credit card. All fees are non-refundable.
- C. Late Fees.** All invoices are payable by Client to ASip Consulting within thirty (30) days of receipt. A monthly service charge of 1.5 percent (or the greatest amount allowed by state law) is payable on all overdue balances. Payments will be credited first to late payment charges and next to the unpaid balance. Client shall be responsible for all collection or legal fees necessitated by lateness or default in payment. ASip Consulting reserves the right to withhold delivery and any transfer of ownership of any and all Work if accounts are not current or overdue invoices are not paid in full. All grants of license to use or transfer ownership of any intellectual property rights under this Agreement are conditioned upon receipt of payment in full which shall be inclusive of any and all outstanding additional costs, taxes, expenses, fees, charges, and costs of charges.
- D. Expenses.** Any incidental and out-of-pocket expenses, including, but not limited to, job posting fees, and travel expenses (at the current Internal Revenue Standard Mileage rate) will be billed to Client unless specifically provided for otherwise.

4. Services to be Performed by ASip Consulting.

- A.** At the request of Client, ASip Consulting shall produce products and/or perform services as detailed in Exhibit A and otherwise referred to as "the Work" or "Work."

- B. Upon acceptance of the Work, Client accepts full responsibility of any manner in which the Work is to be utilized. ASip Consulting is not responsible for any errors or modifications after Client accepts the Work.
- C. Work Order Changes and Modifications. Unless otherwise provided, any additional work or services requested by Client for ASip Consulting to perform above and beyond the work detailed in Exhibit A, shall be mutually agreed upon between the Parties through a "Work Order Change" agreement. The "Work Order Change" shall describe the work ASip Consulting is to perform and the amount Client will pay ASip Consulting to perform such services. Such charges shall be in addition to all other amounts payable under this Agreement, despite any maximum budget, contract price, or final price identified herein. Work shall not begin on the revised services until a fully signed Work Order Change form is signed by both ASip Consulting and Client, and, if required, any additional retainer fees are received by ASip Consulting. ASip Consulting may extend or modify any delivery schedule or deadlines in this Agreement as may be required by such changes.
- i. Substantive Changes. If Client requests or instructs changes that amount to a revision in or near excess of fifty percent (50%) of the time required to produce the Work, and/or the value or scope of the services, ASip Consulting shall be entitled to submit a new and separate Agreement to Client for written approval. Work shall not begin on the revised services until a fully signed revised Agreement and, if required, any additional retainer fees are received by ASip Consulting.
- ii. Timing. ASip Consulting will prioritize performance of the Work as may be necessary and ASip Consulting will undertake commercially reasonable efforts to perform the Work with the timeframe identified. Client agrees to review the Work and promptly (a) approve the Work in writing or (b) provide written comments and/or corrections sufficient to identify the Client's concerns, objections, or corrections to ASip Consulting. ASip Consulting shall be entitled to request written clarification of any concern, objection, or correction. Client acknowledges and agrees that ASip Consulting's ability to meet any and all schedules is entirely dependent upon Client's prompt performance of its obligations to provide written approvals and/or instructions and that any delays in Client's performance or changes in the Work requested by Client may delay delivery of the Work. Any such delay caused by Client shall not constitute a breach of any term, condition, or ASip Consulting's obligations under this Agreement.
- D. Responsibility for Providing Information and Review/Approval Process: Client acknowledges it, and any parties so authorized by Client, are ultimately responsible for the accuracy and completeness of the Client's ongoing compliance records and filings. It is Client's responsibility to review the business documents and make sure the documents meet Client's specifications and accurately reflect Client's business activities. It is Client's responsibility to notify ASip Consulting of the occurrence of new activity or other changes in order for the Client's business compliance records to remain compliant and up-to-date. It is also Client's responsibility to see that documents are promptly, and correctly, executed when necessary, and to retain hard copies of these documents, in addition to the copies provided to ASip Consulting. Client acknowledges it is responsible for maintaining Client's hardbound business record book, containing hard copies of all signed original documents. ASip Consulting DOES NOT retain hard copies for any of the Client's signed original documents.
- E. ASip Consulting shall be permitted to engage and/or use third parties or other service providers as independent contractors in connection with the Work. Notwithstanding, ASip Consulting shall remain fully responsible for such third party's compliance with the various terms and conditions of this Agreement.
- F. No Guarantees: ASip Consulting does not guarantee a particular outcome from the Client's utilization of ASip Consulting's Work. Client hereby acknowledges it understands that no promises have been made by ASip Consulting as to what result can or will be achieved using ASip Consulting's Work or services. Any comments made by ASip Consulting, any of its agents or employees, about the outcome of the Client's use of ASip Consulting's Work or services are expressions of opinion only.

5. **Separate Legal Entity.** ASip Consulting, LLC is a separate legal entity from Client, not an employee of Client or any company affiliated with Client. ASip Consulting and its agents shall determine, in ASip Consulting's sole discretion, the manner and means by which the Work is accomplished.
6. **Liability and Indemnification.** Any personal injury, negligence, tort, or damage made by, suffered by, or caused by ASip Consulting, Client, Client's employees, Client's representatives, or any other third party or entity, whether caused directly or indirectly, intentionally or unintentionally, in the course of performance under this Agreement will be Client's full responsibility. Notwithstanding any other term of this Agreement, Client shall indemnify, defend, and hold harmless ASip Consulting against any claim, liability, cost, damage, deficiency, loss, expense, or obligation of any kind or nature (including without limitation reasonable attorneys' fees and other costs and expenses of litigation) incurred by or imposed upon ASip Consulting in connection with any claims, suits, actions, demands, or judgments arising out of this Agreement (including, but not limited to, actions in the form of tort, warranty, or strict liability), regardless of whether the claim arises from ASip Consulting's act or omissions, Client's act or omissions, or a third parties' act or omissions.
7. **Dispute Resolution.** The Parties shall attempt to settle any dispute or issue between them relating to this Agreement ("Dispute") through good faith negotiations prior to initiating any other action with respect to any Dispute. A party must give the other Party written notice of the existence of a Dispute along with a description of the Dispute ("Dispute Notice"). Within thirty (30) Business Days of receipt of a Dispute Notice, a designated representative from both of the Parties shall meet, as mutually agreed between the parties (and such meeting may be in person, via telephone, or other means), and shall use good faith efforts to seek to resolve the Dispute amicably. If a resolution is reached, the Parties shall execute a written settlement agreement or amendment detailing the agreement reached to resolve the Dispute. Any Dispute between the Parties arising under this Agreement that is not resolved pursuant to a written agreement or amendment within thirty (30) Business Days after receipt of the Dispute Notice may be resolved by any means.
8. **Representation:** ASip Consulting has been engaged to provide services to Client. ASip Consulting therefore represents Client only, and does not represent any individual, director, shareholder, officer, governor, manager, or member of Client. ASip Consulting DOES NOT provide legal services or legal advice. **Client must seek legal advice from Client's own legal counsel to address any legal concerns or issues Client may have.**
9. **Confidentiality:** During the term of this Agreement and following the termination of this Agreement, each Party shall keep confidential, and, except as provided herein, shall not use or disclose, directly or indirectly, any trade secrets, confidential or proprietary information, or any other knowledge, information, documents, or materials, owned, developed or possessed by the other Party, whether in tangible or intangible form, the confidentiality of which such other Party takes reasonable measures to protect. Each Party shall take any and all lawful measures to prevent the unauthorized use or disclosure of such information, and to prevent unauthorized persons or entities from obtaining and using such information. Each Party further agrees to refrain from directly or indirectly taking any action that would constitute or facilitate the unauthorized use or disclosure of such information. ASip Consulting may disclose such information to its officers, assigns, agents, or employees to the extent necessary to enable such Party to perform its obligations under this Agreement.
10. **Non-Exclusivity of Agreement.** Client acknowledges that no agreements have been made which would prevent ASip Consulting from entering into an agreement with any other client or Third Party to perform similar or different tasks than Client and that ASip Consulting may solicit a third-party to perform ASip Consulting's services for ASip Consulting's clients.
11. **Intellectual Property.** Upon ASip Consulting's completion of the Work and upon Client's payment in full to ASip Consulting, Client shall have all intellectual property rights in and to the Work and may take any means to register or file any intellectual property rights. If Client fails to make any payment to ASip Consulting, ASip Consulting will retain all intellectual property rights to ASip Consulting's Work.

12. Remedies. In addition to all of the remedies otherwise available to ASip Consulting including, but not limited to recovery from Client for damages and reasonable attorney's fees incurred in the enforcement of this Agreement, ASip Consulting shall have the right to injunctive relief to restrain and enjoin any actual or threatened breach of the provisions as set forth in this Agreement. All of the ASip Consulting's remedies for breach of this Agreement shall be cumulative and the pursuit of one remedy shall not be deemed to exclude any other remedies.

13. Other Agreements.

- A. No alteration or modification of this Agreement shall be valid unless made in writing and executed by Client and ASip Consulting.
- B. The laws of the State of Minnesota shall govern this Agreement. So long as ASip Consulting maintains its principal place of business in Stearns County, Minnesota, Stearns County District Court shall be the proper venue for any legal matters or litigation.
- C. In the event ASip Consulting finds it necessary to take legal action to enforce any provision(s) of this Agreement, ASip Consulting shall be entitled to the recovery of its reasonable attorneys' fees, costs (including court costs), collection costs, and expenses from Client.
- D. Severability. The provisions of this Agreement shall be deemed severable, and the invalidity or unenforceability of any one or more of the provisions hereof shall not affect the validity or enforceability of any one or more of the other provisions hereof.
- E. Waiver. The failure of either party to enforce, at any time or for any period of time, any provisions of this Agreement shall not be constructed as a waiver of such provision or of the right of such party thereafter to enforce such provision.
- F. Assignment. No party may assign or otherwise transfer this Agreement or any rights hereunder without the prior written consent of the other Party except that ASip Consulting may, at its sole expense, assign its rights and obligations under this Agreement (a) to a direct or indirect wholly-owned subsidiary, (b) in connection with the sale of all or substantially all of the assets associated with its business, or (c) in connection with the sale of all or substantially all of the assets associated with its performance under this Agreement, provided however, that the assignee shall be required to agree to be bound by, perform all obligations, and be responsible for all liabilities of ASip Consulting in accordance with the terms and conditions of this Agreement. ASip Consulting shall no longer have any obligation or liability under this Agreement that arises after the effective date of assignment or transfer.
- G. Any notice or other communication by one Party to the other hereunder shall be in writing or via electronic communications and shall be given, and be deemed to have been given, if either hand delivered or mailed, postage prepaid, or transmitted by electronic communications addressed as follows:

If to ASip Consulting:

ASip Consulting, LLC
Amy Sip, Owner
1700 Knottingham Drive
Sartell, MN 56377
Telephone: (320) 460-1261
Email: Amy@asipconsulting.net

If to Roseau River Watershed District:

Roseau River Watershed District:
Tracy Halstensgard, Administrator
714 6th Street Southwest
Roseau, MN 56751
Telephone: (218) 463-0313

14. Reasonableness of Restrictions. Client has carefully read and considered the provisions hereof and, having done so, agrees that the restrictions set forth in the preceding paragraphs are fair and reasonable and are reasonably required for the protection of ASip Consulting's legitimate business interests.

15. Entire Agreement. With respect to the subject matter of this Agreement, this is the entire agreement between Client and ASip Consulting and supersedes all previous oral or written understandings or agreements between Client and ASip Consulting. No waiver or modification of any provision of this Agreement shall be effective unless signed by both ASip Consulting and Client.

16. It is expressly understood and acknowledged by both parties that any advice given by ASip Consulting is not considered legal advice and cannot be relied on as such.

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates indicated below.

ASIP CONSULTING, LLC

Roseau River Watershed District

By: _____

Amy Sip, Owner

Date: _____

By: _____

Tracy Halstensgard, Administrator

Date: _____

EXHIBIT A

Proposal for services:

Roseau River Watershed District (RRWD)

Dated: July 23, 2025

Project: Human Resources Audit

Project cost estimated: \$540.00

Project details:

- Amy will be onsite for an estimated 4 hours to review current Human Resource processes, if the project exceeds 4 hours, any additional hours will be billed at \$135/hour.
- RRWD & Amy will determine a date that works for both parties for Amy to be onsite to conduct the audit.
- RRWD will provide Amy with the following information: 3-4 employee files, current employee's I-9 forms, current job application, interview questions for applicants, job descriptions, employee benefit information, time punches for 3-4 hourly employees & paystubs, current Earned Sick & Safe Time policy & notice, last 2 years of work comp claim files, and current employee handbook.
- All other human resource related needs that might arise from time to time and that are not specifically identified above will be billed at \$135/hour.

Proceed with Human Resources audit:

Tracy Halstensgard, Administrator

Dated: _____

Change Order No. 2

| | |
|--|---|
| Project Name: Roseau Lake Rehab, Phase One | HDR Project No.: 10051748 |
| Project Owner: Roseau River Watershed District | Owner's Project No.: |
| | Date of Issuance: 6/16/2025 |
| Project Contractor: Spruce Valley Corporation. | Date of Contract: 9/15/2023 |
| | Contract Period: 9/15/2023 – 10/15/2025 |

It is agreed to modify the Contract referred to above as follows:

| CPR # | ITEM AND DESCRIPTION OF CHANGES | CHANGE IN CONTRACT PRICE | CHANGE IN CONTRACT TIME |
|-------|---|--------------------------|-------------------------|
| 2.1 | Replace spoil on SD 51 Cutoff 1 with material taken from DNR property southwest of spoil bank. Shape and seed spoil berm and borrow areas. | \$40,730.00 | None |
| 2.1 | Additional Mobilization fee for moving equipment immediately to meet schedule required by settlement agreement, then moving it back to finish Inlet structure embankment. | \$5,000.00 | |

Summary: It is agreed to modify the Contract referred to above as follows:

Contract Price prior to this Change Order

\$ 4,237,937.00

Net Increase (decrease) of this Change Order

\$ 45,730.00

Revised Contract Price with all approved Change Orders

\$ 4,283,667.00

Contract Time prior to this Change Order

October 15, 2025

Net Increase (decrease) of this Change Order

None

Revised Contract Time with all approved Change Orders

October 15, 2025

The changes included in this Change Order are to be accomplished in accordance with the terms, stipulations and conditions of the original Contract as though included therein.

Accepted for Contractor by:

Date:

7-1-2025

Recommended for Approval by (HDR Engineering, Inc.):

Date:

6/16/2025

Approved for Owner by:

Attest:

Date:

Approved: (Other - when required)

Date:

Distribution:



Owner



Contractor



Office



Field



Other

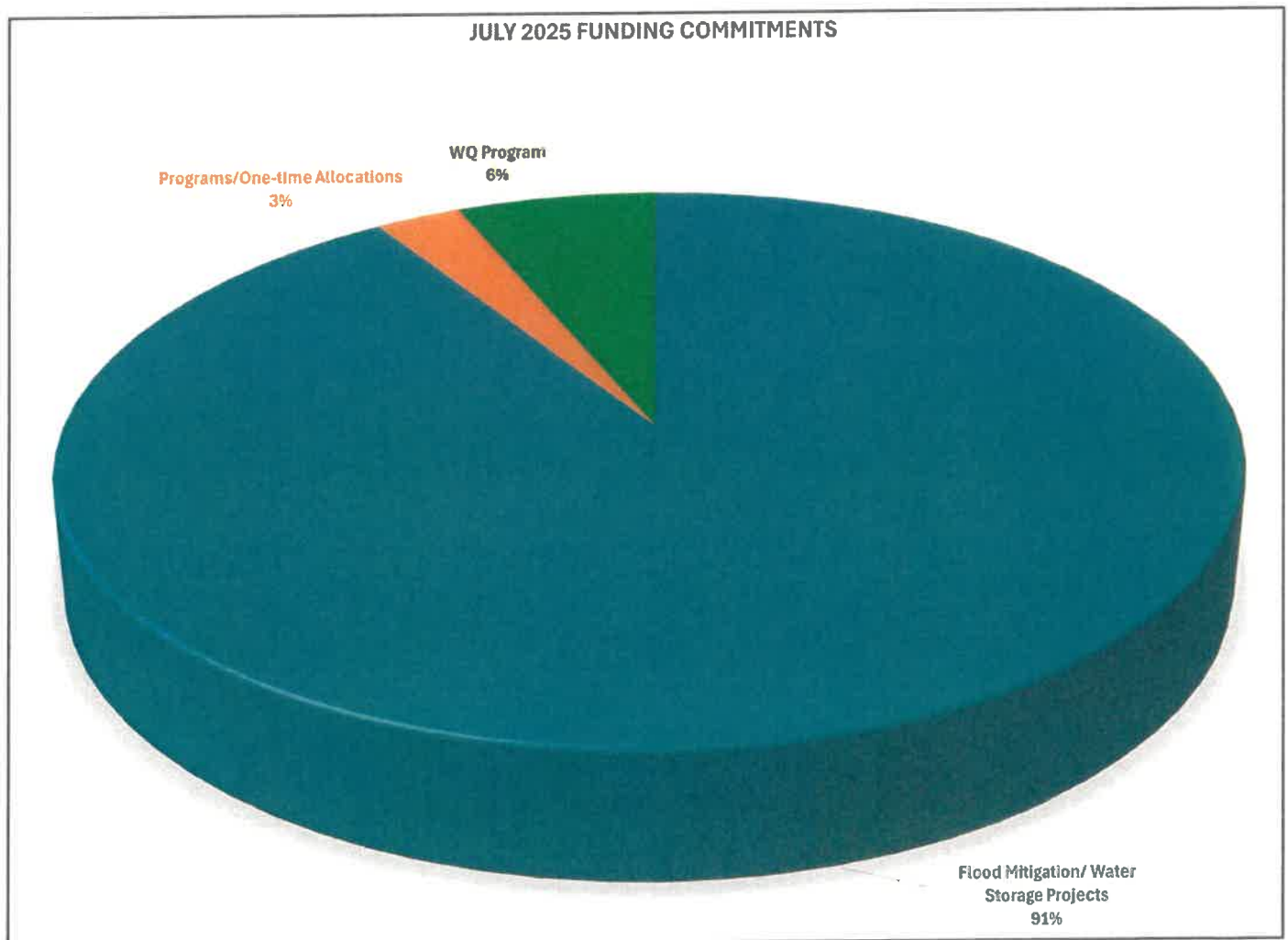


Meeting Highlights – July 8, 2025

1. **Funding Commitments:** Information was presented regarding current funding commitments of the Red River Watershed Management Board (RRWMB) for flood mitigation/water storage projects and water quality projects that are in various phases along with annually funded programs and one-time allocations. Current commitments include the following:

| | |
|--|------------------------|
| • Flood Mitigation/Water Storage: | \$21,562,797.85 |
| • Water Quality Program: Base Funding | \$ 734,105.21 |
| • Water Quality Program: Competitive Funding | \$ 749,106.88 |
| • Annually Funded Programs/One-time Allocations: | \$ 634,465.15 |
| TOTAL Remaining Funding Commitments: | \$23,680,475.09 |

Below is an illustration of current RRWMB funding commitments as of July 2025. Annual operating expenses are not included in funding commitments.



2. **2026 Budget:** The RRWMB Managers approved the 2026 Budget at \$7,542,475.00. The RRWMB Executive Director will begin scheduling times to attend member Watershed District (WD) meetings to discuss the 2026 Budget, current activities, results of the 2025 Minnesota Legislative Session, and to gather input regarding the 2026 Minnesota Legislative Session.
3. **2026 Red River Levy:** The RRWMB Managers approved the 2026 Red River Levy at 75 percent.
4. **River Watch Program Contract:** A contract of \$212,500.00 was approved with the International Water Institute from July 1, 2025 to June 30, 2026 to implement the River Watch Program in the Red River Basin of Minnesota.
5. **Water Quality Program Base Funding Request:** A request for \$98,571.00 from the Bois de Sioux Watershed District was approved for water quality efforts related to the Doran Creek Rehabilitation Project.
6. **Discussion With Senator Jordan Rasmusson:** The RRWMB hosted Senator Rasmusson to discuss results of the 2025 Minnesota Legislative Session. Senator Rasmusson and RRWMB Executive Director Robert Sip also pre-taped the Kaleidoscope Radio Program at R&J Broadcasting in Ada after lunch.



Senator Jordan Rasmusson Addressing the RRWMB Managers. From left, Greg Holmvik (Wild Rice WD), Jason Braaten (Roseau River WD), Nikki Swenson (RRWMB Executive Assistant), Robert Sip (RRWMB Executive Director), Senator Jordan Rasmusson, John Finney (Joe River WD), Roger Anderson (Two Rivers WD), Linda Vavra (Bois de Sioux WD), Bill Petersen (Middle-Snake-Tamarac Rivers WD), and LeRoy Ose – partially photographed (Red Lake WD).



Senator Jordan Rasmusson Addressing the RRWMB Managers.

7. **Next Meeting:** Will be Tuesday, August 19, 2025 and the meeting will be held at the RRWMB Office – Ada, Minnesota, 56510.

August 2025

Board Meeting

WD3 Culvert Replacement – Culvert has been ordered and dropped off at County Highway Department. Beito will be installing it soon.

Halvorson's – Working with Alex to get end of culvert cut off for Michealson trap along CD7 Hay Creek. Also, will be having him bring load of gravel for settling culvert near CR-10 on 270th AVE as well as installing gates on phase 1 of the Roseau Lake project.

Haying and Mowing Maintenance – Haying is close to completion along Hay Creek corridor. Norland has been mowed on the south and east side; Erickson has started haying on the remaining. Robertson is still working on West Intercept. Duxby has been completed and will be done again later this month depending on regrowth.

Larsen's Cattail Ditch Spraying – There is multiple locations that will be needing cattail spraying this year.

Palmville Road Maintenance – There is a couple of spots that have sluffed in along the road and have created a safety hazard (Photos taken). Have a contractor bring in some fill and repair?

Caribou – Wild Parsnip – I have received a few phone calls on the wild parsnip growing along the SD51 cutoff 10 channel, I have been to the site and sprayed on two separate occasions. Spraying in late fall/early summer will be more productive.

ADMINISTRATOR'S UPDATE

August 7, 2025

Property tax exemption: The County Assessor is wondering if the board wants to file for exemption on any of the parcels purchased for the Roseau Lake project. I've included the tax statements for your review.

Land Acquisition: The DNR has completed the process for the RRWD to purchase an "orphaned" 15.1 acre triangle of property adjacent to the Roseau Lake project. The cost to the project will be \$12,085.75. The board will need to authorize this purchase at the meeting. As part of the negotiations with the adjacent landowner, that parcel would then be deeded to that landowner.

HR Consultant: During our recent administrator's meetings, we've discussed all the changes to the laws concerning employment. One of the recommendations was to have an HR consultant review our current personnel manual, record keeping, and various processes and give the board suggestions on things that need to be changed or improved. I've reached out to one consultant for an estimate on an initial assessment. It is included in the packet. If this is something the board thinks would be beneficial, we can discuss further at the meeting.

Juneberry / Big Swamp North: The County held a landowner meeting on July 9th in Badger. Two commissioners were present along with Ericka and Marty. Erik and Nate presented the SD 69 portion of the project. As expected, there was pushback from the landowners in attendance. It's my understanding that some one-on-one conversations took place after the meeting. Ben Bergy and Tom Enright attended the July 22nd County Board meeting to discuss the project. Representative Burkel was also present. At the conclusion of the Board meeting, the County and DNR agreed to meet and formalize the terms for the project to move forward. We that being achieved, the LSOHC approved the accomplishment plan at their June 28th meeting.

Roseau Lake: A construction update will be given at the meeting.

Funding: LSOHC has ranked the project applications and set the hearing dates for August 26 & 27. I plan on attending the hearing in person. We're waiting still for more details on the Federal Congressional Designated Spending. We have submitted the application for the FHM bonding funds that were allocated in the Special Session. We adjusted our request from \$1M to \$1.6M after discussions with Matt Bauman. We'll see how the DNR decides to allocate those funds.

After continued issues with getting the Conservation Corps committed to working on the mitigation portion of the project (Sprague Creek). The steering committee recommends advertising for bids for this portion of the project. Funding is in place for this work. Nate will present the proposed work at the meeting.

Misc:

- For medical reasons, I'll be taking some time off in the next couple of months.
- I've included a draft budget and ditch fund spreadsheet in the packet.

RESOLUTION CLOSING BOARD MEETING

WHEREAS, the Minnesota Open Meeting Law, Minn. Stat. § 13D.05, subd. 3(b) states that “meetings may be closed if the closure is expressly authorized by statute or permitted by the attorney-client privilege;” and

WHEREAS, Darrell Lins, *et al* have commenced litigation regarding the Roseau Lake project and the Roseau River Restoration project;, claiming *inter alia* unlawful deprivation of property; and

WHEREAS, the RRWD seeks to meet with its attorney, to discuss the pending litigation and potential settlement proposals; and

WHEREAS, it would be detrimental to the interests of the Board of Managers of the RRWD to hold a public discussion with its attorney regarding the strengths and weaknesses of its legal position(s), strategy, and potential settlement position where an opposing party or opposing attorney could listen to or be made aware of the RRWD’s positions; and

WHEREAS, there is an absolute need for the RRWD Board of Managers to obtain confidential legal advice regarding the pending litigation and potential settlement in order to maintain the attorney-client privilege.

BE IT RESOLVED by the Board of Managers of the Roseau River Watershed District as follows:

1. The Roseau River Watershed District Board of Managers hereby closes this meeting based upon the attorney-client privilege pursuant to Minn. Stat. § 13D.05, subd. 3(b);
2. The specific subjects to be discussed, pursuant to Minn. Stat. § 13D.01, subd. 3, are the legal strategy in responding to the pending litigation (Roseau Lake and Roseau River Restoration matters) against the RRWD and potential settlement position.

Dated this ____ day of August, 2025.

Chairman

Secretary